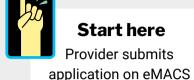
Child Care Stabilization Grant Application & Review Process

A step-by-step guide





Provider receives a confirmation of bid from eMACS which means the state has received the application



DPHHS reviews applications

As part of the review process, DPHHS may determine they need more information and will reach out to the provider



Provider completes required W-9 and EFT forms and returns to DPHHS



Once an application is deemed complete, DPHHS calculates the award amount and sends an intent to award letter to provider along with required W-9 and Electronic Fund Transfer (EFT) forms to complete



Quarterly payments begin within 10 days of receipt of signed contract

Once forms are received. DPHHS creates a contract and sends to provider for signature - this will include payment information and quarterly reporting requirements



Provider returns signed contract, DPHHS signs contract