



October 2018 - March 2019

Professional Development Calendar

ONLINE REGISTRATION FOR TRAININGS AVAILABLE ON mtecp.org

www.hrdc7.org



facebook.com/hrdc7



406-247-4732



info@hrdc7.org

Child Care Resource and Referral Contact List

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500 copies of this public document were printed at an estimated cost of \$2.24 per copy, for a total estimated cost of \$1120.00 310 copies were distributed for a total estimated cost of \$99.18. Montana State Department of Public Health and Human Services, Human and Community Services Division contracts with HRDC Community Action Agency as the state authorized Child Care Resource and Referral Agency for Big Horn, Carbon, Custer, Fallon, Golden Valley, Musselshell, Powder River, Rosebud, Stillwater, Sweet Grass, Treasure, Wheatland and Yellowstone counties. This project is funded (in part) under a contract with the Montana Department of Public Health and Human Services. The statements herein do not necessarily reflect the opinion of the Department.

District 7 HRDC Child Care Training Policies

- Online registration and payment is required for all trainings. Register at www.mtecp.org.
- Registration will close **7 DAYS** prior to the training date. We will not be able to accept any registrations once it closes.
- All trainings will be held at HRDC 7 unless otherwise indicated.
- Payment is required through online registration via credit/debit card/prepaid cards.
 - We will no longer accept check or cash payments.
- Due to the online registration system requirements we will no longer be able to issue refunds.
- Under the online registration system we will be able to transfer a paid training credit under the following conditions:
 - We must be notified 48 hours prior to the start of the training if registered/paid and unable to attend.
 - Upon notification you then will need to choose a new training to transfer the credit.
 - Training can only be transferred to a training of equal value.
 - Example: Training A is \$15.00 and you are unable to attend. Training B costs \$15.00. We would then be able to transfer the registration from Training A to Training B.
 - Example: Training A is \$15.00 and you are unable to attend. Training C costs \$20.00. We would **NOT** be able to transfer the registration from Training A to Training C.
- If these conditions are not met the fee will then be forfeited.
- Providers are limited to three (3) credit transfers per calendar year.
- We are only able to transfer paid registrations from one provider to another under the following conditions:
 - We must be notified 24 hours prior to the start of a training if the paid/registered attendee is unable to attend and you are replacing with another staff member.
 - You must provide HRDC 7 with the replacement staff member's Registry ID #.
 - Providers are limited to 3 staff transfers per calendar year.
- All dates and times are subject to cancellation due to unforeseen circumstances.
- If fewer than five (5) people are registered one week before a training is scheduled to begin, HRDC will cancel the training.
 - HRDC 7 will inform registered participants of any cancellations at least 24 hours prior to the training.
 - Registrants will have 48 hours to transfer the credit to a new training of equal value.
- Failure to notify us 48 hours prior to start of class when you are unable to attend will result in the fee being forfeited.
- Some courses will be available using ZOOM. Look for "Z" on the calendar.

Sometimes excellent courses with super instructors are canceled when too many people wait until the last minute to register.

Child Development Associate Credential



www.cdacouncil.org for more information



The Child Development Associate (CDA) Credential™ is the most widely recognized credential in early childhood education and is a key stepping stone on the path of career advancement in ECE.

CDA SETTINGS

- Infant/Toddler
- Preschool
- Family Child Care
- Home Visitor

Candidates may also apply for language specializations in Bilingual Specialization or Monolingual Specialization

How to prepare for the CDA?
No specific courses are required.

- High school diploma or Hi-Set/GED or enrolled as a junior or senior in an early childhood technical program
- Earned 120 hours of early childhood training in the past 5 years
- Have 10 hours of early childhood training in each of the eight CDA areas
- Have worked 480 hours in early childhood in the past 3 years.

Need Help ?

Call us at HRDC, Provider Services. We can help read your training record for CDA content, hours earned, and help set up a personalized plan of completion.

How HRDC Can Help You Receive Your CDA

Completion of both courses may fulfill the professional education requirements needed for the CDA Credential!

MT Infant Toddler Caregiver Course

Spring Semester
Fall Semester Hybrid Setting
Fall Semester
*Mid-January-Late April
*Late August-Early December
*Late August-Early December
Hybrid Setting Summer Session will be based out of Miles City

Cost of the course \$150. This course is free of charge for STARS programs.

Textbook: **Infants, Toddlers and Caregivers 10th Edition**

Call Anita 869-2582 for more information on the Infant/Toddler Course

MT Preschool Teacher Course

Spring Semester
Fall Semester Hybrid Setting
Fall Semester Classroom Setting
*Mid-January-Late April
*Late August-Early December
Classroom Setting Summer Session will be based out of Columbus/Red Lodge

Cost of the course \$150. This course is free of charge for STARS programs.

Textbook: **Skills for Preschool Teachers, 10th Edition** Textbook is available for check out from HRDC.

Call Janet 247-4746 for more information on the Preschool Course

Both Montana courses require a commitment of 60 hours of classroom coursework plus additional time each week to complete homework assignments that demonstrate one's knowledge and creativity in the various content areas.



www.mtccp.org

Professional Development Incentive Awards

Infant/Toddler has a stipend as well as a continuity of care stipend.

College Credit is Available for \$135

*Dates are approximate.
Class schedule will be available prior to class.

New Provider & Staff Support

360 Support

Who should enroll?

The 360 Support Program is a professionally guided program developed to build a strong relationship with the new providers in our region.

What type of information is included?

During the first year of business the Early Childhood Specialist will provide individualized support at 30, 60, 90, 180, 270 and 360 days.

New providers will build a strong business plan and budget, increase their understanding of state licensing regulations and record keeping procedures, create a professional development plan, and construct a high quality family or group childcare program.

For more information
on these trainings contact:
Jeri Fowler
406-869-2583
jfowler@hrdc7.org

New Provider & Staff Training Held Monthly

Program Management Essentials

9:00am-Noon

The **PME** course introduces providers to the statewide agencies and programs in Montana that support quality early care and education programs. The course also includes information on program quality. Topics include licensing requirements, child development, curriculum, environments, guidance, family partnerships and professionalism.

Early Childhood Essentials

1:00pm-4:00pm

The **ECE** course provides information to early childhood professionals regarding the Early Childhood system in MT. Early childhood practices that promote health, safety, professionalism and quality care and education are explained. Community resources to support early childhood professionals, families and children are presented.

THERE IS NO FEE FOR EITHER OF THESE COURSES

All online training requirements can be found at

www.childcaretraining.org

New Early Childhood Teacher & New Director Orientations

- Infant Safety Essentials
- Prevention and Control of Infectious Diseases & Immunizations
- Medication Administration in Child Care Part 1
- YIKES Disaster Planning; Emergency Preparedness
- Protecting Children from Harm training
- Child Abuse and Neglect: Mandatory Reporting training
- Together We Grow

Family, Friend, Neighbor Orientation

- Fundamentals
- Health & Safety Overview for Family, Neighbor/Relative Care Exempt Providers

New Training Option

Do you have a computer or tablet equipped with speakers and a camera and reliable Internet?

Some courses will be offered using ZOOM. ZOOM is a free connection to classes. Look for "Z" on the calendar. It will be important to let us know you plan to ZOOM.



<http://dphhs.mt.gov/hcsd/ChildCare/STARS.aspx>

STARS to Quality

For more information contact
Janet Mann at 406-247-4746
Monica Ayers at 406-247-4720
Anita Bauer at 406-869-2582

What is it?

The Best Beginnings STARS to Quality Program is a voluntary quality rating improvement system that aligns quality indicators with support and incentives for early childhood programs and early childhood professionals.



Why was it created?

As part of the Child Care Development Block Grant (federal dollars) each State has been required to develop a quality improvement system and STARS became Montana's model.

The Montana STARS has three arms:

Infrastructure to Administer

- Child Care Resource & Referral Agencies (CCR&R)
- Montana Early Childhood Project
- Coaching & STARS technical assistance
- *STARS trainings
- **Pyramid Model
- NAFCC Accreditation Monitoring
- Child and Adult Care Food Program

Quality Rating Improvement System

- Five (5) star rating system
- Research based criteria
- Maintaining quality over time
- Renewal based on validation of level and program improvement plan
- Program Assessment Tools are incorporated
 - Environment Rating Scales
 - Program and Business Administration Scales

Workforce Development

- Workforce support through the Montana Early Care and Education Career Path
- Encouraging professional development along a continuum of training
- Monetary incentives for continual program improvement
- Monetary incentives based on Level achieved

**Pyramid Model

The Pyramid Model is a tiered intervention framework of evidence-based interventions for promoting the social, emotional, and behavioral development of young children.



Trainings are set to follow the tiered structure from the bottom to the top building on a solid foundation. The tiered approach goes from **Systems & Policies**, **Universal Supports**, **Prevention** and **Intervention**.

*See page 7 for the upcoming Pyramid Model training schedule.

How does HRDC 7 support STARS?

Many child care programs receive regular on-site visits with the STARS consultant or coach. Programs need to renew or move forward annually. They are assessed to assure the quality indicators remain intact for the current STAR status to continue or to allow the program to attain the next STAR level.

Early Childhood Specialists are available for:

- Required trainings
- Coaching
- Technical assistance

41 PROGRAMS IN STARS SUPPORTED BY HRDC

Beginning stages	12 programs
STAR 1	5 program
STAR 2	15 programs
STAR 3	7 programs
STAR 4	1 program
STAR 5	1 program

Pyramid Model Training Schedule

Pyramid Model Courses MUST be taken in sequential order

***Introduction to the Pyramid Model MUST be completed and graded prior to registering for Pyramid 1**

There will now be a fee for the Montana Pyramid Model trainings. Programs participating in STARS to Quality will be able to access these trainings free of charge. Contact your STARS consultant for registration details.

All other providers will need to register online through the Early Childhood Project.

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
						30

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1. **Intro to the Pyramid Model** can be taken online at **\$14** (2 hrs.)
www.childcaretraining.org

2. **Montana Pyramid Model Blended Module 1** **\$42** (6 hrs.)

October 4, 2018 Part 1 6:00pm-9:00pm
October 11, 2018 Part 2 6:00pm-9:00pm

December 6, 2018 Part 1 6:00pm-9:00pm
December 20, 2018 Part 2 6:00pm-9:00pm

February 7, 2019 Part 1 6:00pm-9:00pm
February 21, 2019 Part 2 6:00pm-9:00pm

3. **Montana Pyramid Model Blended Module 2** **\$42** (6 hrs.)

November 1, 2018 Part 1 6:00pm-9:00pm
November 15, 2018 Part 2 6:00pm-9:00pm

January 3, 2019 Part 1 6:00pm-9:00pm
January 17, 2019 Part 2 6:00pm-9:00pm

March 7, 2019 Part 1 6:00pm-9:00pm
March 21, 2019 Part 2 6:00pm-9:00pm

4. **Montana Pyramid Model Overview Module 3** **\$14** (2hrs.)

October 23, 2018 6:30pm-8:30pm
January 29, 2019 6:30pm-8:30pm
March 26, 2019 6:30pm-8:30pm

5. **Montana Pyramid Model Blended Module 3** **\$56** (8hrs.)

November 20, 2018 Part 1 6:00pm-9:00pm
December 4, 2018 Part 2 6:00pm-9:00pm
December 18, 2018 Part 3 6:30pm-8:30pm

Pathway to Kindergarten

HRDC Staff October 2 & 9, 2018 Curriculum	HRDC 6:00pm-9:00pm	\$ FREE Intermediate FCC, GCC, CCC
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CDA Content: Advancing children's physical and intellectual development.

This is a six hour course on developmentally appropriate ideas and materials for children ages 0 to 6 which will help support the child to be successful in Kindergarten. It will address the challenges facing children today and infant and toddler skill activities. Then it will be about the importance of building life skills starting in preschool. In the last portion of the course, we will hear from local Kindergarten teachers and/or find ways to build a positive supportive relationship with the Kindergarten teachers in your area.

Pathway to Kindergarten

HRDC Staff October 20, 2018 Curriculum	Evangelical Church Columbus, MT 9:30am-4:00pm	\$FREE Intermediate FCC, GCC, CCC
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CDA Content: Advancing children's physical and intellectual development.

This is a six hour course on developmentally appropriate ideas and materials for children ages 0 to 6 which will help support the child to be successful in Kindergarten. It will address the challenges facing children today and infant and toddler skill activities. Then it will be about the importance of building life skills starting in preschool. In the last portion of the course, we will hear from local Kindergarten teachers and/or find ways to build a positive supportive relationship with the Kindergarten teachers in your area.

Activities Inside & Out for Infant and Toddlers

Infant Toddler Series—see pg. 11

HRDC Staff October 18, 2018 Curriculum	HRDC 6:00pm-9:00pm	\$20 Intermediate FCC, GCC, CCC
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CDA Content: Advancing children's physical and intellectual development

We all know that children learn best in a stimulating environment. Research confirms that experiences outside is essential for the development of a healthy mind, body, and soul. This course will focus on taking indoor activities and interest areas outside throughout the four seasons.

Supportive, Caring Practices

My Super Power is Strength & Resiliency Series—see pg. 11

HRDC Staff October 25, 2018 Child Guidance	HRDC 6:30pm-8:30pm	\$15 Intermediate FDC, GDC, DCC
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CDA Content: Supporting children's social emotional development

This series is based on building social and emotional strength to increase resiliency in the children that we care for every day. For this course we will focus on intentional strategies that will help build supportive interactions within your programs. We will discuss as well as make and take some tools that will be helpful to use with children.

Informational Session: Q&A from a Behavioral Health Therapist

Michelle Gasek October 17, 2018 Child Guidance	6:30pm-8:30pm	\$15 Beginning FCC, GCC, CCC
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CDA Content: Child Guidance

Participants will have the opportunity to ask questions and guidance from Behavioral the children that attend their individual programs and help them be more successful Health Therapists. Providers can discuss some of the behaviors that are troubling their programs and receive support and advice from trained professionals. This will be an opportunity for providers to get very specific on helping .

Focus & Self-Control

Mind in the Making Series—see pg. 11

HRDC Staff October 30, 2018 Child Growth & Development	HRDC 6:30pm-8:30pm	\$15 Beginning FCC, GCC, CCC
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CDA Content: Supporting children's social and emotional development

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These 7 Modules are from the book Mind in the Making: Seven Essential Life Skills Every Child Needs by Ellen Galinsky. In the first Module, we will discuss how to help children learn how to focus and gain control of their bodies and minds.

**Come Join
The Fun at
HRDC 7
7 N. 31st Street.**

Annual Halloween Party for Young Children

October 31



9am-1pm

**Stories, games, fun
things to do and
touch.**



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OCTOBER 2018

	Mon	Tue	Wed	Thu	Fri	Sat
	1 Infant Toddler Class 6pm-10pm	2 Pathway to Kindergarten, Part 1, 6:00pm-9:00pm	3 Preschool Class, 6pm-10pm	4 ▲ Blended Module 1 part 1, 6:00pm-9:00pm	5	6
7	8 Columbus Day Observance HRDC Closed	9 Pathway to Kindergarten, Part 2, 6:00pm-9:00pm	10 Infant Toddler Class, 6:00pm-10:00pm Preschool Class, 6:00pm-10:00pm	11 ▲ Blended Module 1 part 2, 6:00pm-9:00pm	12	13
14	15 PME 9:00am-Noon ECE 1:00pm-4:00pm Infant Toddler Class 6:00pm-10:00pm	16	17 Q & A with a Behavioral Health 6:30pm-8:30pm Preschool Class, 6:00pm-10:00pm	18 Activities Inside & Out for Infants/Toddlers, 6pm-9pm	19	20 Pathway to Kindergarten Columbus, 9:30-4:00pm Adult & Pediatric First Aid/CPR/AED 9am-3pm
21	22 Infant Toddler Class 6:00pm-10:00pm	23 ▲ Overview Module 3 6:30pm- 8:30pm	24 Preschool Class 6:00pm-10:00pm	25 Supportive, Caring Practices 6:30pm-8:30pm	26	27
28	29 Infant Toddler Class 6:00pm-10:00pm	30 Mind in the Making—Focus and Self-Control 6:30pm- 8:30pm	31 HRDC Halloween Party 9:00am-1:00pm			



Appreciate childhood as a unique and valuable stage of the human life cycle — NAEYC, Code of Ethical Conduct, Core Values

Planning for an Emergency

**Riverstone Health, guests
November 5, 2018**

**HRDC
6:30pm-8:30pm**

**Health & Well-Being Required to have 10
registered or this class will be canceled.**

**\$20
Intermediate
FCC, GCC, CCC**

CDA Content: Planning a safe and healthy learning environment.

Have you considered your Emergency Preparedness Plan and Policies? How are your tracking your evacuation drills? Do you have a supply kit that will meet the needs of all children and staff for 72 hours? Come find out details. Get & share ideas on how to prepare and plan for multiple emergencies.

Observing Those Milestone of Infants & Toddlers

Infant Toddler Series

**HRDC Staff
November 8, 2018
Observation, Documentation & Assessment**

**HRDC
6:00pm-9:00pm
Beginning
FCC, GCC, CCC**

CDA Content: Observing and recording children's behavior.

In this part of our Infant Toddler Series, participants will examine early brain development as well as the importance of observing and documenting individual milestone development and achievements.

Perspective Taking

Mind in the Making Series

**HRDC Staff
November 13, 2018
Child Growth & Development**

**HRDC
6:30pm-8:30pm
Beginning
FCC, GCC, CCC**

CDA Content: Advancing children's physical and intellectual development

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These 7 Modules are from the book *Mind in the Making: Seven Essential Life Skills Every Child Needs* by Ellen Galinsky. In the second Module, we will discuss why it is important to teach children how to see things as others see things. Perspective taking is beyond empathy and helps children build a basis for understanding others who enter their lives. This is an opportunity to learn how to reduce conflict in the classroom.

Communication

Mind in the Making Series

**HRDC Staff
November 27
Child Growth & Development**

**HRDC
6:30pm-8:30pm**

**\$15
Intermediate
FCC, GCC, CCC**

CDA Content: Advancing children's physical and intellectual development

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These 7 Modules are from the book *Mind in the Making: Seven Essential Life Skills Every Child Needs* by Ellen Galinsky. In the third module, we will discuss how to help children communicate what they want to say and realize how communication will be understood by others. This skill will help children be able to communicate in the classroom and with others in their world.

Home & Child Care Program Partnerships

My Super Power is Strength and Resilience Series

**HRDC Staff
November 29, 2018
Family & Community Partnerships**

**HRDC
6:30pm-8:30pm**

**\$15
Beginning
FCC, GCC, CCC**

CDA Content: Building productive relationships with families.

This series is based on building social and emotional strength to increase resiliency in the children that we care for every day. For this course we will focus on strategies that can be used to strengthen the partnership between home and childcare.

What is a “series” class?


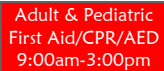


This means that the courses are similar, yet are also stand alone courses. You may choose to enroll for the entire “series” or you may enroll in one or two that fit your schedule or professional development plan.

In this calendar, there are **three** “series” courses:

- Mind in the Making series, 7 classes
- Infant Toddler series, 4 classes
- My Super Power is Strength and Resilience series, 5 classes

Enroll in one or all, it is up to you!

November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 ▲ Blended Module 2 part 2 6:00pm-9:00pm	2	3
4 	5 Planning for an Emergency 6:30-8:30 Infant and Toddler Class 6:00pm-10:00pm	6	7 Preschool Class 6:00-10:00pm	8 Observing Those Milestones of Infants & Toddlers 6:00pm-9:00pm	9	10
11	12 VETERAN'S DAY OBSERVANCE HRDC CLOSED	13 Mind in the Making— Perspective 6:30p,-8:30pm	14 Infant and Toddler Class 6:00pm-10:00pm Preschool Class 6:00pm-10:00pm	15 ▲ Blended Module 2 Part 2 6:00pm-9:00pm	16	17 
18	19 PME 9:00am-Noon ECE 1:00pm-4:00pm Infant and Toddler Class 6:00pm-10:00pm	20 ▲ Module 3 Part 1 6:00pm-9:00pm	21	22 HRDC CLOSED 	23 HRDC Closed	24
27	26 Infant and Toddler Class 6:00-10:00pm 	27 Mind in the Making— Communication 6:30pm-8:30pm	28 Preschool Class 6:00pm-10:00pm	29 Home and Child Care Program Partnerships 6:30pm-8:30pm	30	

▲ [Montana Pyramid Model Blended Module 2](#)
November 1 Part 1 6:00pm-9:00pm
November 15 Part 2 6:00pm-9:00pm

▲ [Montana Pyramid Model Module 3 part 1](#)
November 20 6:00pm-9:00pm

Base our work on knowledge of how children develop and learn — NAEYC, Code of Ethical Conduct, Core Values

Robotics and Loose Parts for Preschool

HRDC Staff December 3, 2018 Curriculum	HRDC 6:00pm-9:00pm	\$20 Beginning FCC, GCC, CCC
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CDA Content: Advancing children's physical and intellectual development.

In this course, we will learn how fun and easy it is to enhance your science area with great hands on robotic and loose part activities. You will have a great time as we build simple robots and create new activities for your classroom.

Robotics and Loose Parts for School-Age

HRDC Staff December 10, 2018 Curriculum	HRDC 6:00pm-9:00pm	\$20 Beginning FCC, GCC, CCC
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CDA Content: Advancing children's physical and intellectual development.

Just in time for the school break and you are thinking what to do with school-age children! This course will focus on ways to challenge and engage school-age children in fun and exciting robotics and loose part activities. Children will learn to build their own robots. Come learn and join the hands-on fun experience as you prepare for the school-age child in the child care setting.

Making Connections

Mind in the Making Series

HRDC Staff December 13, 2018 Child Growth & Development	HRDC 6:30pm-8:30pm	\$15 Intermediate FCC, GCC, CCC
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CDA Content: Advancing children's physical and intellectual development.

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These seven Modules are from the book *Mind in the Making: Seven Essential Life Skills Every Child Needs* by Ellen Galinsky. In the forth module, we will discuss how to help our children go beyond basic connections and learn how to make connections that are outside of the box. This skill will allow a child to solve difficult and challenging problems.

Nurturing Creativity

HRDC Staff December 17, 2018 Dispositions	HRDC 6:30pm-8:30pm	\$15 Beginning FCC, GCC, CCC
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CDA Content: Understanding principles of child development and learning

Creativity is vital to all early childhood programs. We will define what creativity is and what it looks like in children. Teachers will reflect on their own creativity and how it influences the classroom. We will focus on how to value creativity and methods to foster the creative process.

These quarterly meetings provide an opportunity for child care providers to meet with HRDC's Child Care Eligibility, Provider Services, and CACFP staff. Our staff will provide information regarding changes in policy, assist with paperwork, advocate for you with the ECSB staff, and answer questions.

Date: December 12
Time: 6:30pm-8:30pm
Location: HRDC

**Online registration begins
November 26**

December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Infant Toddler Class 8:00am-4:00pm
2	3 Preschool Robotics 6:00pm-8:00pm	4 ▲ Module 3 Part 2 6:00-9:00pm	5	6 ▲ Blended Module 1 Part 1 6:30pm-8:30pm	7	8 Preschool Class 9:00am-4:00pm
9	10 School-Age Robotics 6:00pm-9:00pm	11	12 Child CARE Collaboration	13 Mind in the Making—Making Connections 6:30 pm-8:30pm	14	15 CPR/First Aid/AED 9:00am-3:00pm
16	17 ECE 9:00am-noon PME 1:00pm-4:00pm Nurturing Creativity 6:30pm-8:30pm	18 ▲ Module 3 Part 3 6:00pm-8:00pm	19	20 ▲ Blended Module 1 Part 2 6:30pm-8:30pm	21	22
23	24	25 CHRISTMAS DAY HRDC CLOSED	26	27	28	29
30	31 Appreciate and support the bond between the child and family— NAEYC, Code of Ethical Conduct, Core Values ⚖️					

Montana Pyramid Model Blended Module 1

December 6 Part 1 6:00pm-9:00pm

December 20 Part 2 6:00pm-9:00pm

Montana Pyramid Model Blended Module 3

December 4 Part 2 6:00pm-9:00pm

December 18 Part 3 6:30pm-8:30pm

Critical Thinking

Mind in the Making series

HRDC Staff	HRDC	\$15
January 2, 2019	6:30pm-8:30pm	Intermediate
Child Growth & Development		FCC, GCC, CCC

CDA Content: Understanding principles of child development and learning

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These 8 Modules are from the book *Mind in the Making: Seven Essential Life Skills Every Child Needs* by Ellen Galinsky. We will discuss how to encourage children to search for valid and reliable information. This skill will teach children to question and verify what they are learning before they make it a concrete fact.

Routine Care & Learning with Infants & Toddlers

Infant and Toddler series

HRDC Staff	HRDC	\$20
January 10, 2019	6:00pm-9:00pm	Beginning
Child Growth & Development		FCC, GCC, CCC

CDA Content: Advancing children's physical and intellectual development.

This will focus on the routine care of infants and toddlers and the importance of making those routines a quality experience for the child. Consider this an opportunity for one-on-one time between the child and primary caregiver. This will include Family Style eating, diapering and nap time as well as other routines within the day.

Asthma Friendly Child Care

William Biskupiak, MT Asthma Program, DPHHS	HRDC	\$15
January 16, 2019	6:30pm-8:30pm	Beginning
Health and Well-being		FCC, GCC, CCC

CDA Content: Planning a safe and healthy learning environment.

Representing the Montana Asthma Program and more specifically the School and Child Care Asthma Friendly initiative. Come learn how to assure your child care is asthma friendly and get resources to assist your practices.

Activities & Experiences

My Super Power is Strength and Reliance series

HRDC Staff	HRDC	\$15
January 24, 2019	6:30pm-8:30pm	Beginning
Curriculum		FCC, GCC, CCC

CDA Content: Supporting children's social emotional development.

This series is based on building social and emotional strength to increase resiliency in the children that we care for every day. This course will focus on every day strategies that can be used to create activities and experiences that focus on initiative, attachment and self-control in our programs.

Taking on Challenges

Mind in the Making series

HRDC Staff	HRDC	\$15
January 22, 2019	6:30pm-8:30pm	Beginning
Child Growth & Development		FCC, GCC, CCC

CDA Content: Supporting children's social and emotional development.

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These Modules are from the book *Mind in the Making: Seven Essential Life Skills Every Child Needs* by Ellen Galinsky. In the sixth module, we will discuss how children should be encouraged to look at a problem and work through the problem. This will help them reduce the level of stress they will feel when a challenging problem comes along.

Celebrate Teeth!

HRDC Staff/Guest	HRDC	\$15
January 31, 2019	6:30pm-8:30pm	Beginning
Health & Well-being		FCC, GCC, CCC

CDA Content: Planning a safe and healthy learning environment

Get ready for February, Dental Health Month with ideas about encouraging good oral hygiene and dental care.



visit www.hrdc7.org

Early Childhood Services Programs with links to

- ◆ Preschool Courses & Infant/Toddler Course
- ◆ STARS Coaching & Consulting
- ◆ BEST Beginnings Scholarships
- ◆ Professional Development Calendar

January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 New Year's Day HRDC CLOSED	2 Mind in the Making—Critical Thinking 6:30pm-8:30pm	3 ▲ Pyramid 2 part 1, 6:00pm-9:00pm	4	5
6	7 Infant Toddler Class 6:00pm-10:00pm	8	9	10 Routine Care & Learning with Infants & Toddlers 6:00pm-9:00pm	11	14 Preschool Hybrid, live class 9:00am-3:30pm
13	14 PME 9:00am-Noon ECE 1:00pm-4:00pm Infant Toddler Class 6:00pm-10:00pm	15	16 Asthma Friendly Child Care 6:30pm-8:30pm Hybrid Preschool Z 6:30pm-8:30pm	17 ▲ Pyramid 2part 2, 6:00pm-9:00pm	18	19 Adult & Pediatric First Aid/CPR/AED 9:00am-3:00pm
20	21 Martin Luther King Day HRDC CLOSED	22 Mind in the Making—Taking on Challenges 6:30pm-8:30pm	23 Infant Toddler Class 6:00pm-10:00pm Hybrid Preschool Z 6:30pm-8:30pm	24 Activities & Experiences 6:30pm-8:30pm	25	26
27	28 Infant Toddler class 6:00pm-10:00pm	29 ▲ Overview Pyramid 3 6:30pm-8:30pm	30 Hybrid Preschool Z 6:30pm-8:30pm	31 Celebrate Teeth! 6:30pm-8:30pm		

▲ **Montana Pyramid Model Blended Module 2**
 January 3 Part 1 6:00pm-9:00pm
 January 17 Part 2 6:00pm-9:00pm



Recognize that children are best understood and supported in the context of family, culture, community and society — NAEYC, Code of Ethical Conduct, Core Values

Building & Maintaining a Successful Child Care Business

HRDC Staff
February 5, 2019 and
February 12, 2019
Program Management

HRDC
6:30pm-8:30pm
\$25
Beginning
FCC, GCC, CCC

CDA Content: Maintaining an effective program.

This course will focus on business practices that improve both quality and profit. Emphasis will be placed on enforcing policies while maintaining a positive relationship with families. Additional emphasis will be placed on growing and maintaining high quality staff.

Daily Routines & Transitions

My Super Power is Strength and Resilience Series

HRDC Staff
February 13, 2019
Child Guidance

HRDC
6:30pm-8:30pm
\$15
Beginning
FCC, GCC, CCC

CDA Content: Supporting children's social emotional development.

This series is based on building social and emotional strength to increase resiliency in the children that we care for every day. For this course we will focus on carefully planning and organizing your day including time for those tricky transitions. We will discuss the importance of a routine and yet the balance of being flexible to meet the needs of each individual child.

Nurturing a Child's Emotional World

Family Tree
February 26, 2019
Child Guidance

HRDC
6:30pm-8:30pm
\$15
Beginning
FCC, GCC, CCC

CDA Content: Supporting children's social and emotional development

Family Tree will be here to explain the results of their recent study held in conjunction with Walla Walla University Billings to examine emotion-coaching skills and behaviors in children. Families with children 3-5 years of age were part of the study group June-August 2017. As well as results, we will hear the impact and importance of family involvement in a child's social emotional development.

No Such Thing As Bad Weather:

A Scandinavian Mom's Secrets for Raising Health, Resilient, Confident Kids

HRDC Staff
February 20 and
March 20, 2019

HRDC
6:00pm-9:00pm
\$50
Beginning
FCC, GCC, CCC

Diversity, Environmental Design, Health & Well-being, Child Growth & Development

CDA Content: Advancing children's physical and intellectual, Planning a safe and healthy learning environment, and Understanding principles of child development and learning.

"There's No Such Thing as Bad Weather: A Scandinavian Mom's Secrets for Raising Healthy, Resilient, and Confident Kids" is a lively, insightful memoir about a mother who sets out to discover if the nature-centric parenting philosophy of her native Scandinavia holds the key to healthier, happier lives for her American children.

We will reflect on the importance of spending time outdoors as well as examining the Scandinavian culture on outdoor play.

Participants will be required to read the book and answer questions both independently prior to each training session and as a whole group discussion. This book club is worth 10 training credit hours, for both in person discussion and at home reading. Participants must attend both sessions to receive credit. Participants are required to purchase their own copy of the book. Registration for this training is limited and will close **January 20, 2019**. **Pres-class work will be expected.**

Ethics and the Early Childhood Educator

HRDC Staff
February 28, 2019
Professionalism

HRDC
6:0pm-9:00pm
\$20
Intermediate
FCC, GCC, CCC

CDA Content: Maintaining a commitment to professionalism

This course offers support in dealing with difficult issues in your work with children, families, coworkers, staff, and administrators. We will use the NAEYC Code of Ethical Conduct as a foundation to guide us in solving real ethical dilemmas.



ZERO to THREE

Early connections last a lifetime

- ◆ Early Development & Well-Being
- ◆ Early Learning
- ◆ Parenting
- ◆ Policy Advocacy

Visit

www.zerotothree.org for
more information

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Infant Toddler Class 6:00pm-10:00pm	5 Building & Maintaining a Successful Child Care Business, Part 1, 6:30pm-8:30p	6 Hybrid Preschool 6:30pm-8:30pm Z	7 ▲ Blended Module 1 Part 1 6:00pm-9:00pm	8	9
10 PME 9:00am-Noon ECE 1:00pm-4:00pm Infant Toddler Class 6:00pm-10:00pm	11	12 Building & Maintaining a Successful Child Care Business, Part 2, 6:30pm-8:30pm	13 Daily Routines & Transitions, 6:30pm-8:30pm Hybrid Preschool 6:30pm-8:30pm Z	14	15	16 Adult & Pediatric First Aid/CPR/AED 9:00am-3:00pm
17	18 President's Day Observance HRDC CLOSED	19	20 No Such Thing as Bad Weather Book Club Part 1	21 ▲ Blended Module 1 Part 2 6:00pm-9:00pm	22	23
24	25 Infant Toddler Class 6:00pm-10:00pm	26 Nurturing a Child's Emotional World 6:30pm-8:30pm	27 Hybrid Preschool 6:30pm-8:30pm Z	28 Ethics in the Early Childhood Educator 6:00pm-9:00pm		



Montana Pyramid Model Blended Module 1

February 7 Part 1 6:00pm-9:00pm

February 21 Part 2 6:00pm-9:00pm



Respect the dignity, worth and uniqueness of each individual (child, family member and colleague) and Respect diversity in children, families and colleagues — NAEYC, Code of Ethical Conduct, Core Values

Good Going and Other Challenges with Infant and Toddlers

Infant Toddler Series

HRDC Staff March 5, 2019 Family & Community Partnerships	HRDC 6:00pm-9:00pm	\$15 Intermediate FCC, GCC, CCC
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CDA Content: Building productive relationships with families.

Learning how to use the potty is not an easy task for the child, family or caregiver. Carefully observing and documenting signs of readiness can be a challenge—especially in group settings. Building a “Potty Learning Taskforce” is essential. Learn to support the child for success while supporting families.

Self-Directed & Engaged Learning

Mind in the Making series

HRDC Staff March 12, 2019 Child Growth & Development	HRDC 6:30pm-8:30pm	\$15 Intermediate FCC, GCC, CCC
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CDA Content: Understanding the principles of child development and learning.

In this course, we will discuss child development through the Seven Essential Skills. These life skill are a necessity for children to be able to be successful with learning as well as life. These seven Modules are from the book *Mind in the Making: Seven Essential Life Skills Every Child Needs* by Ellen Galinsky. In this module, we will discuss how to help children want to seek knowledge on their own and become life long learners.

Play & Learning Environment

My Super Power is Strength and Resilience Series

HRDC Staff March 14, 2019 Environmental Design	HRDC 6:30pm-8:30pm	\$15 Intermediate FCC, GCC, CCC
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CDA Content: Supporting children's social and emotional development

This series is based on building social and emotional strength to increase resiliency in the children that we care for every day. This course will focus on strategies that will help to create a warm and caring program environment. We will discuss creating an environment that besides promoting quality, will also consider the likes, dislikes and cultures of the children and families enrolled there.

Trauma Informed Care

HRDC Staff March 23, 2019 Child Growth & Development	HRDC 9:00am-1:00pm	\$30 Advanced FCC, GCC, CCC
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CDA Content: Understanding principles of child development and learning

In this course, we will take an in-depth look at trauma, trauma triggers, and symptoms of trauma. We will also talk about teaching self regulation, give classroom strategies for teachers and child care facilities to use, and go over tips and techniques for crisis prevention and intervention with children. Additionally, we will talk about secondary traumatic stress and will give tips to recognize and alleviate burnout in our work life.

The Way We Are—Reflections on Bias and Culture

HRDC Staff March 28, 2019 Diversity	HRDC 6:00pm-9:00pm	\$15 Intermediate FCC, GCC, CCC
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CDA Content: Building productive relationships with families.

This course will examine your own personal biases and cultural beliefs, in hopes to build a better workforce environment, enhance family communications, and finally improve interactions and guidance strategies with the children in your care.

March 2019

These quarterly meetings provide an opportunity for child care providers to meet with HRDC's Child Care Eligibility, Provider Services, and CACFP staff. Our staff will provide information regarding changes in policy, assist with paperwork, advocate for you with the ECSB staff, and answer questions.

Date: March 13, 2019
Time: 6:30pm-8:30pm
Location: HRDC

**Online registration begins
February 25!**

8Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Infant Toddler Class 6:00pm-10:00pm	5 Good Going & Other Challenges with Infants & Toddlers 6:00pm-9:00pm	6	7 ▲ Blended Module 2 Part 1 6:00pm-9:00pm	8	9 Preschool Hybrid, live class 9:00am-3:30pm
10	11 Infant Toddler Class 6:00pm-10:00pm	12 Mind in the Making—Self- Directed & Engaged Learning	13 Child CARE Collaboration	14 Play & Learning Environment 6:30pm-8:30pm	15	16 Adult & Pediatric First Aid/CPR/AED 9:00am-3:00pm
17	18 PME: 9:00am-Noon ECE: 1:00pm-4:00pm	19	20 No Such Thing As Bad Weather, part 2, Book Club Preschool Hybrid 6:30pm-8:30pm Z	21 ▲ Blended Module 2 Part 2 6:00pm-9:00pm	22	23 Trauma Informed Care 9:00am-1:00pm
24	25 Infant Toddler Class 6:00pm-10:00pm	26 ▲ Overview Pyramid 3 6:30pm-8:30pm	27 Hybrid Preschool 6:30pm-8:30pm Z	28 The Way We Are—Reflections on Bias & Culture 6:00pm-9:00pm	29	30
31						

▲ Montana Pyramid Model Overview Module 3
March 19 6:30pm-8:30pm

▲ Montana Pyramid Model Blended Module 2
March 7 Part 1 6:00pm-9:00pm
March 21 Part 2 6:00pm-9:00pm



Recognize that children and adults achieve their full potential in the context of relationships that are based on trust and respect — NAEYC, Code of Ethical Conduct, Core Values

More Learning Opportunities

Montana Early Childhood Apprenticeship Program Child Care Development Specialist

The Montana Early Childhood Apprenticeship Program

(MECAP) is a training program for people in the field of early care and education that includes on-the-job training with the support of a mentor and college-level classroom instructions. The result is that an apprentice learns both the theoretical and practical aspects of the job, earns a Child Care Development Specialist Certificate from the Department of Labor and Industry, and achieves **Level 4** on the Montana Practitioner Registry.

To qualify for the program:

- Minimum of 16 years of age
- Physically capable
- Have basic occupational aptitudes and language skills to be a child care specialist
- Willing to commit to the program

For more information about the Montana Apprenticeship Program contact:

Christy Hill
Early Childhood Project
christyh1@montana.edu
406-444-7067



ChildCareTraining.org is designed to help early childhood professionals advance their professional development through distance learning. These trainings are approved through the Early Childhood Project.



www.childcaretraining.org for a course catalog

ChildCareTraining.org
c/o Child Care Resources
500 N. Higgins, Ste. 202
Missoula, Montana 59802

Email: cct@childcareresources.org
Phone: 406.728.6446

Office is open Monday through Friday, 8:00 a.m.—5:00 p.m. MST

BCCA Trainings

Billings Child Care Association (BCCA) trainings are typically held on the first Monday of each month from 7-9 pm at the First Presbyterian Church, 2024 13th Street West in Billings. Non-member cost is \$10 per training. Please contact Cindy Cuellar at 698-6575 for updates on training information. Check out their website, www.billingschildcare.org or find them on Facebook at Billings Child Care Association.

Professional Development Opportunities

CACFP Trainings

All child care providers participating in the Child and Adult Care Food Program are required to take 4 hours of training each year.

One 2 hour training must be Regulations and one 2 hour training must be Nutrition. The individual who is in contract with the CACFP can take the Regulations training **free of charge**.

These trainings are only available to participants of HRDC's CACFP.

Please note:

- The Regulations training is only open to the individual who is in contract with the CACFP.
- A \$10 fee applies to your registration for all Nutrition trainings.
- Remember, health and safety trainings are not allowed to fulfill the Nutrition training requirement.
- Please register online for these trainings.

Regulations Trainings for HRDC CACFP Providers Only **Regulations Training Course Overview:**

The Sponsor-Provider Agreement, civil rights and food safety and sanitation are the primary components of the CACFP Regulations training. In this class, participants explore these important components and how they impact child care practices as family and group child care homes. Participants will also engage in activities that will help further their knowledge of the new meal pattern requirements as well as discuss the pros and cons of KidKare. These activities will assure child care providers understand the requirements and expectations of all aspects of the CACFP.

Nutrition Training Course Overview:

Courses are still to be determined. A flyer of the courses, dates and times will be mailed to providers.

Child Care Referral Program

The Child Care Referral Program is here to provide free advertisement for licensed child care programs. It is important to keep your listing current with openings and fees through regular updates. It is a great way to build your business and name recognition.

The Child Care Referral Program helps all families in search for licensed Family, Group, or Center facilities. It is a free service that anyone may use.

If you wish to be a listed provider on the Child Care Referral Program, please call or email Danielle today!

Danielle Bogunovich
247- 4754
dbogunovich@hrdc7.org



Montana Early Childhood Project

Practitioner Registry

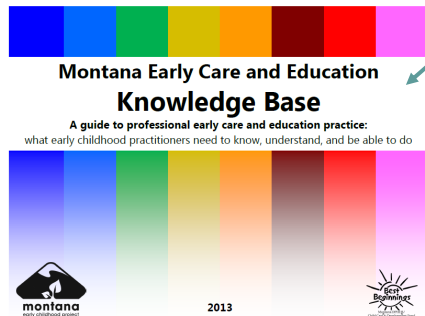
Find more information as to:

- What it is
- How to apply
- Career Path Chart

Having a PS# does not make you active on the registry. You must apply in order to take advantage of the benefits of ECP.

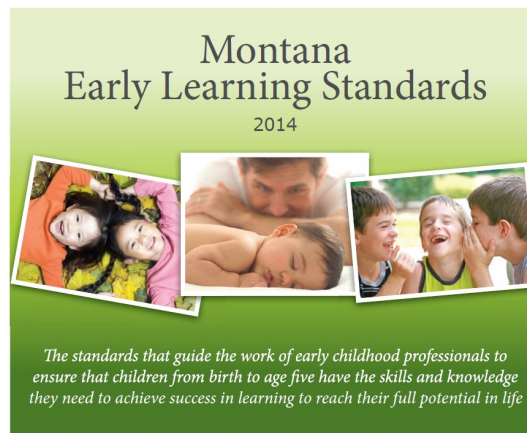
Check your trainings hours, past and present, in the **My Professional Development Record**. You will need your PS # or birth date, along with the last 5 digits of your Social Security number.

View trainings, conferences and other special events coming up in our area and around the state.



Click the link on mtecp.org to view a PDF version or request a copy by visiting the Early Childhood Services Bureau website. It is available under the Documents & Resources tab. \$4.00 per copy.

The Knowledge Base is designed to help early childhood professionals identify where their abilities and skills currently lie. In this manner, it serves as a comprehensive tool for setting goals and targeting ongoing professional development.



Click the link on mtecp.org to view a PDF version or request a copy by visiting the Early Childhood Services Bureau website. It is available under the Documents & Resources tab. Limit of 5 copies.

The Montana Early Learning Standards document is designed to guide the work of early childhood professionals in a variety of early childhood settings. Professionals who implement the Montana Early Learning Standards (MELS) help ensure that children from birth to age five develop the skills and knowledge they need to achieve success in learning and reach their full potential in life.

Early Childhood Project—MSU
PO Box 173540
Bozeman, MT 59717
1-800-213-6310
Fax: 406-404-1628



Check It Out!!

At Child Care Training, we are working hard to add new classes to our Course Catalog. We hope to assist you in meeting the increased training requirements. Between October 1, 2017 and today, we have added 26 hours of new classes to our list of available courses. These include:

Newer Courses

- Building Skills and Safe Spaces
- Active, Willful, Curious, Unpredictable Two-Year-Old Children
- Pathway to Kindergarten
- It's Magic, Using Curriculum and Assessment
- Responsive Lesson Planning for Infants and Toddlers
- Full Spectrum Support
- Brain Foods
- Best Beginnings Scholarship Basics for Providers

Courses Coming Soon

- Let's Think About It! Fostering Critical Thinking in Early Childhood
- Top Tips for Tiny Tummys
- Creative Snacking
- Creative Art with Loose Parts
- A Beautiful Mess: Art with Infants and Toddlers

Adult & Pediatric First Aid/CPR/AED Registration

Adult & Pediatric First Aid/CPR & AED

CPR and First Aid Certification Classes are offered through HRDC to registered and licensed providers, and certifications are valid for 2 years. **The cost is \$40.00.**

Students are encouraged to be **at class 15 minutes prior** to the start time. **Late or no-show students will not be admitted and will forfeit their registration.**

Students are encouraged to bring a lunch as we work through the meal hour. There is a refrigerator and microwave available for use as needed.

Classes fill up fast, so it is recommended to register early. Registration is based on a first come, first served basis of payment and registration form. This course work is not on ECP Statewide Training Calendar. No early childhood training credit is given for CPR/First Aid/AED training

For more information call Lisa @ 247-4739
or email at lburnham@hrdc7.org

October 20, 2018	9:00am-3:00pm
November 17, 2018	9:00am-3:00pm
December 15, 2018	9:00am-3:00pm
January 19, 2019	9:00am-3:00pm
February 16, 2018	9:00am-3:00pm
March 16, 2018	9:00am-3:00pm

Another possible trainer in your area:

American Medical Response (AMR), 1701 Montana Avenue, Billings, MT
406-259-9601

Fill out the following registration form for
Adult & Pediatric First Aid/CPR/AED and remit with payment to:

District 7 HRDC
Attn CC Trainers
PO BOX 2016 Billings, MT 59103

Adult & Pediatric First Aid/CPR/AED		
Adult & Pediatric First Aid/CPR/AED		Training Date(s):
Facility Name:		Phone:
PS#	Name	Cost
Total Payment Enclosed:		

Add email below if you would like to request an email confirming your
registration for Adult & Pediatric First Aid/CPR/AED
